

ROBY M. BURLEY SCHOLARSHIP POLICY

1. The Scholarship Committee will consist of three to five members, one of which will be the Scholarship Chairman. At least one member must have been a member of the previous year's Committee. The Scholarship Chairman will select the other members of the Committee. All members must be Michigan alumni and belong to the Alumni Association. The Committee strives for diversity in the composition of its members.
2. The Scholarship Committee will review the funds each year and determine the total amount of money to be awarded. The minimum award granted to any applicant shall be \$4,000 per academic year with a minimum of \$2,000 per semester.
3. The primary criteria for awarding scholarships will be academic achievement, diversity of student experience, community service, and demonstration of leadership.
4. Since rules vary for students who participate in NCAA activities, the Scholarship Chair will contact the University's Financial Aid Office for the current rules that may apply to those participating students who apply for a scholarship.
5. In order to receive the funds each semester, recipients must be enrolled as fulltime students as defined by the University of Michigan or as participants in approved University alternative programs. Full-time is presently defined by the University as 12 hours per semester. Exceptions to the 12 hours minimum may be granted on a case-by-case basis by the Scholarship Committee solely for seniors enrolled in their final semester.
6. The Roby M. Burley Scholarship, together with other grants and scholarships may not exceed tuition, fees, books and supplies required by course work in order to be tax-exempt. Room and board are not tax-exempt.
7. The amount of the Burley Scholarship may be reviewed if the total grants and scholarships seem in excess of reasonable need.
8. All potential applicants who are identified to the Committee by the University will be notified of the scholarship availability. Applicants must be from the state of Washington.
9. Students wishing to apply must meet the following eligibility requirements: have demonstrated financial need as determined by the University's Financial Aid Office; have at least a 3.3 cumulative GPA; and be citizens of the United States.
10. The letter from the Club soliciting applications will include the email and phone number of the Scholarship Chairman and the requirements to maintain the scholarship. The information shall also be included in the letter of acceptance.

11. Applications must be submitted to the Scholarship Committee by the date specified in the application materials. All applicants will be notified of the committee's decision prior to the enrollment deadline, typically by the end of April (admitted students) or July 15 (current students).

12. The Scholarship Chairman will provide the Office of Financial Aid in Ann Arbor with the names and student number of the recipients and their award within two weeks of the meeting, and how the award will be dispersed by semester.

13. The Scholarship criteria and policy will be reviewed no less than once every five (5) years.

Revised October 17, 2023 H. Dorkin, J. Thompson, L. Rock, M. Young, M. Tarlowe