

ROBY M. BURLEY SCHOLARSHIP POLICY

1. The Scholarship Committee will consist of three to five members, one of which will be the Scholarship Chairman. At least one member must have been a member of the previous year's Committee. The Scholarship Chairman will select the other members of the Committee. All members must be Michigan alumni and belong to the Alumni Association. The Committee strives for diversity in the composition of its members.
2. The Scholarship Committee will review the funds each year and determine the total amount of money to be awarded. The minimum award granted to any applicant shall be \$4,000 per academic year with a minimum of \$2,000 per semester.
3. The primary criteria for awarding scholarships will be academic achievement, financial need, diversity of student experience, community service, and demonstration of leadership. For admitted freshmen, the primary criteria will be led by financial need.
4. Since rules vary for students who participate in NCAA activities, the Scholarship Chair will contact the University's Financial Aid Office for the current rules that may apply to those participating students who apply for a scholarship.
5. In order to receive the funds each semester, recipients must be enrolled as full-time students as defined by the University of Michigan or as participants in approved University alternative programs. Full-time is presently defined by the University as 12 hours per semester. Exceptions to the 12 hours minimum may be granted on a case-by-case basis by the Scholarship Committee solely for seniors enrolled in their final semester.
6. The Roby M. Burley Scholarship, together with other grants and scholarships may not exceed tuition, fees, books and supplies required by course work in order to be tax-exempt. Room and board are not tax-exempt.
7. The amount of the Burley Scholarship may be reviewed if the total grants and scholarships seem in excess of reasonable need.
8. All potential applicants who are identified to the Committee by the University will be notified of the scholarship availability. Applicants must be from zip codes 98000 – 98599. Applicants from Western Washington will be prioritized. The area may be reviewed and changed by the board of directors of the University of Michigan Club of Seattle at such time as they deem appropriate.
9. Students must have at least a 3.0 cumulative GPA and be citizens of the United States to be eligible.

10. The letter from the Club soliciting applications will include the email and phone number of the Scholarship Chairman and the requirements to maintain the scholarship. The information shall also be included in the letter of acceptance.
11. Applications must be submitted to the Scholarship Committee by the date specified in the application materials. All applicants will be notified of the committee's decision by the end of May.
12. The Scholarship Chairman will provide the Office of Financial Aid in Ann Arbor with the names and student number of the recipients and their award within two weeks of the meeting, and how the award will be dispersed by semester.
13. The Scholarship criteria and policy will be reviewed no less than once every five (5) years.

Revised June 25, 2020
H. Dorkin, M. Young, M. Tarlowe